



SEARCH

The National Consortium for Justice Information and Statistics

March 27, 2001

Anyone can obtain at least some type of official criminal history record, or “rap sheet,” information from more than two-thirds of the 43 States and territories that responded to a recent email survey conducted by SEARCH, the National Consortium for Justice Information and Statistics.

The types of available information range from everything on record except sealed or expunged data in some States to adult conviction-only information less than 10 years old in others. In some instances, the rap sheet subject’s permission or fingerprints are required before any information is released.

The survey canvassed criminal history repository directors in all 50 States, Puerto Rico, the District of Columbia and the Virgin Islands beginning in mid-February 2001. The directors were asked a series of questions concerning the individuals and organizations authorized to obtain data, what types of information were made available, and fees charged to provide the requested records. (A copy of the survey along with the response tables accompanies this summary.)

Among the survey’s findings:

- Twenty-nine States responded that “anyone” could obtain at least some type of rap sheet information. Twelve limited the dissemination of rap sheet information to individuals or organizations specified or authorized by statute. Only criminal justice agencies can access rap sheet information in Puerto Rico.
- Although 29 States responded that “anyone” could obtain rap sheet information, the data is often limited to certain types of information and specific requirements that must be met before data is released. For example, while anyone can theoretically obtain rap sheet information in Alaska, he or she must provide the record subject’s fingerprints before any information is released. Those who do are provided with information on convictions within the last 10 years and pending prosecutions (those considered still active). In contrast, anyone who provides the Colorado Department of Public Safety with a record subject’s name and date of birth is provided with the subject’s entire record except for sealed or most juvenile records.

- Of the 29 States that selected the “anyone” response, 19 limit the disseminated data to conviction-only information, with eight of these also providing information on pending prosecutions. Ten States generally provide requestors with all record information except sealed or expunged records or most juvenile data.
- Besides a name, the most popular identifiers required to initiate a record search include date of birth (37 States), fingerprints (14 States), race (13 States), gender (11 States), social security number (10 States) and address (nine States).
- Fifteen States notify the rap sheet subject when an individual or organization requests information from his or her record.
- All surveyed States charge fees to provide rap sheet information, although some waive or significantly reduce the amount charged to non-profit agencies and those that deal with vulnerable populations such as children, the elderly and the disabled. Fees range from \$2 to \$49 depending upon the requesting agency or individual and whether the search is based on a name or fingerprints.
- Seven States notify recipients of rap sheet information when there is a change in the information they had previously received.

Included below are:

- The survey questions (Pages 3 and 4);
- The combined State response tables (Pages 5 and 6); and
- The individual State response tables (Pages 7 through 59).

An asterisk next to a notation on the combined State response tables indicates that additional information elaborating on the response is available in the individual State response tables.

SEARCH appreciates the contributions of those State representatives who participated in the survey. Please contact Eric Johnson, SEARCH Policy Research Analyst, at (916) 392-2550 or by email at eric.johnson@search.org if you have any questions or need more information.

In response to a number of requests we have received, we are conducting a brief survey concerning open record policies and access to your state's criminal history record information. Please answer the following questions as they relate to the processes and procedures that are used in your state to determine who has access and when. Thank you very much for your assistance.

1. Who may have access to state's criminal history record information?

- a. Anyone
- b. Criminal justice only
- c. Noncriminal justice entities designated or authorized by statute
- d. Other (please explain) _____

2. What types of criminal history record information is made available?

- a. Everything on record
- b. Convictions only
- c. Convictions and pending prosecutions (e.g., arrests less than one year old)
- d. Specified offenses designated by statute
- e. Other (please explain) _____

3. What types of personal identifier information is required to obtain criminal history record information (check all that apply)?

- a. Name
- b. Address
- c. Date of birth
- d. Social Security Number
- e. Fingerprints
- f. Race
- g. Other (please explain) _____

4. What optional personal identifier information do you request (check all that apply)?

- a. Name
- b. Address
- c. Date of birth
- d. Social Security Number
- e. Fingerprints
- f. Race
- g. Other (please explain) _____

5. Is the record subject notified that someone has requested the information?

- a. Yes
- b. No

If yes, how? _____

When (e.g., before record is released; after record has been released, etc.)?

6. Are those who request information required to pay a fee?

- a. Yes
- b. No
- c. Only for noncriminal justice requests.

If yes, how much? _____

7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc.?

- a. Yes
- b. No

If yes, describe the notification method: _____

Question	1	2	3	4	5	6	7
Alabama	a	a*	a, c, d, f, g	e	No	\$25	No
Alaska	a*	c	a, b, c, e, f		Yes	\$20/\$35	No
Arizona	a	a	a, c, d, e	b, f	No	\$6/\$20	No
Arkansas	c	d	a, c, e	b, d, f	No	\$15	Yes
California	b, c	e	a, c, e, g	d, g	Yes.	\$0 to \$46*	No
Colorado	a	a*	a, c	d, e	No	\$5 to \$14	Yes
Connecticut	a	e	a, c	b, d	No	\$25	No
Delaware	a	a	a, b, c, d, e, f		Yes	\$25/\$49	No
Dist. Columbia							
Florida	a	a	*a, c, f, g	g	No	\$5 to \$15	No
Georgia	a*	a*	a, c, e, f, g	d	No	\$15*	No
Hawaii	a*	a*	a	c, d, e, f, g	Yes	\$15/\$25	No
Idaho	a	a*	a, c, f, g	d, e	No	\$5/\$10	No
Illinois	a	b	a, c, e, g	d, g	No	\$12/\$14	Yes
Indiana							
Iowa	a	a	a, c, f	d	Yes	\$5 to \$15	No
Kansas	a	b, d	a, c	b, d, e, f	No	\$3.75/\$10/\$17	No
Kentucky	c	b, d	a, b, c, d, e*	f	Yes	\$10	No
Louisiana							
Maine	a*	b	a, b, c, f*		No	\$8	Yes
Maryland							
Massachusetts	c	c*	a, c	d	Yes	\$10	No
Michigan	a	b	a, c, f, g	d, g	No	\$5/\$15	No
Minnesota	a*	b	a, c	e	No	\$8/\$15	Yes
Mississippi							
Missouri							
Montana	a*	e	a, c	d, e	No	\$5/\$8	No
Nebraska	a	c	a, c	b, d, e, f	No	\$10	No
Nevada							
New Hampshire	a*	a	a, b, c, g	d	Yes	\$10	No
New Jersey	c	c	a, c, e	d	Yes	\$15/\$18/\$25	No
New Mexico	d*	a*	a, b, c	d	No	\$7	No
New York	c, d	e	a, c, e, g	D, f	No.	\$24/\$50	No

* indicates that additional information elaborating on the response is available in the individual State response tables.

North Carolina	c	a	a, c, d, e, f, g		No	\$10/\$14	Yes
North Dakota	a*	c*	a, c, d, e, g	a, c, d, e, g	Yes	\$3/\$20	No
Ohio	c*	a	a, b, f	c, d, e	Yes	\$15	No
Oklahoma	a	a	a, c, d*, f, g		No	\$15/\$19/\$41	No
Oregon	a	c	a, b, c	d	Yes	\$15	No
Pennsylvania	a	c*	a, c, d	f, g	No	\$10	Yes
Puerto Rico	b	a	a	d, e, f, g	No	No	No
Rhode Island	c*	a			No	\$5	No
South Carolina	a	a*	a, c	d	No	\$8/\$25	No
South Dakota	a	a*	a, b, c, e	d, g	No	\$15	No
Tennessee	c, d	a	a, c, e, f	d	No	\$0/\$18	No
Texas	a*	b	a, c, e, f, g	d	No	\$1 to \$15	No
Utah	c	d	a, c, d		Yes	\$10/\$15	No
Vermont	c	b, c, d	a, c	d, e*, g	Yes	\$10	No
Virgin Islands							
Virginia							
Washington	a	a*, c, d	a, c, e*	b, d, e*, f	No	\$10/\$25	No
West Virginia							
Wisconsin	a	a*	a, c, g	d, f	No	\$2 to \$13	No
Wyoming	a*	a	a, c, d, e	a, c, d, e	Yes	\$15	No

* indicates that additional information elaborating on the response is available in the individual State response tables.

Alabama

1. Who may have access to your State's criminal history record information?	Anyone can request information as long as they use an Alabama DPS release form
2. What types of criminal history record information is made available?	All criminal history record information except information on juvenile offenders.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth, social security number, gender and race.
4. What optional personal identifier information do you request?	Fingerprints.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No
6. Are those who request information required to pay a fee? If yes, how much?	\$25 per record request.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Mr. James Potts Assistant Supervisor, Identification Unit Alabama Department of Public Safety

Alaska

1. Who may have access to your State's criminal history record information?	Anyone, upon submission of the payment of a fee and submission of the record subject's fingerprints.
2. What types of criminal history record information is made available?	Anyone for any purpose can obtain a record containing convictions within 10 years of the unconditional discharge date and pending prosecutions. Additional information may be released for other purposes specified in statutes.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, address, date of birth, fingerprints, race.
4. What optional personal identifier information do you request?	None.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	Yes. A letter and/or a copy of the criminal record is send to the subject's last known mailing address at the time the record is released.
6. Are those who request information required to pay a fee? If yes, how much?	\$35 to submit fingerprints to obtain another individual's record; \$20 for a record subject to obtain his/her own record by appearing in person with a photo ID.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Diane Schenker Alaska Department of Public Safety

Arizona

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Everything on record.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth, social security number (if available), fingerprints (except for emergency placement of a child in a foster home at the request of the Department of Economic Security. In these instances, name, date of birth and social security number are required.)
4. What optional personal identifier information do you request?	Address, race.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	Private entities are charged \$6 for a criminal history background check. Arizona also provides a fingerprint clearance card for \$20 for individuals who perform similar jobs for different agencies.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No
Source	Mary Peters Arizona Department of Public Safety

Arkansas

<p>1. Who may have access to your State's criminal history record information?</p>	<p>Non-criminal justice entities designated or authorized by statute. Passage of a bill pending in the Arkansas Legislature would permit the Board of the Arkansas Crime Information Center to develop regulations concerning the dissemination of criminal history record information (CHRI) for non-criminal justice purposes. The state's CHRI dissemination policies could broaden as a result.</p>
<p>2. What types of criminal history record information is made available?</p>	<p>Specified offenses designated by statute.</p>
<p>3. What types of personal identifier information is required to obtain criminal history record information?</p>	<p>Name, date of birth, fingerprints.</p>
<p>4. What optional personal identifier information do you request?</p>	<p>Address, social security number, race.</p>
<p>5. Is the record subject notified that someone has requested the information? If yes, how? When?</p>	<p>No.</p>
<p>6. Are those who request information required to pay a fee? If yes, how much?</p>	<p>\$15 for non-criminal requests only.</p>
<p>7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?</p>	<p>Yes, if there is a change in the record within one year of the information request. The state has yet to make such a notification.</p>
<p>Source</p>	<p>David Eberdt Director Arkansas Crime Information Center</p>

California

1. Who may have access to your State's criminal history record information?	Criminal justice agencies and non-criminal justice entities designated or authorized by statute.
2. What types of criminal history record information is made available?	Criminal justice agencies receive the entire record. Non-criminal justice entities receive information based on the type of employment, license or certification.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth, fingerprints, gender. Justice agencies can access the criminal history record database using their identifiers or a specific State Identification Number (SID).
4. What optional personal identifier information do you request?	Social security number, driver's license number, alias, eye or hair color, height, weight, place of birth.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	Yes. Individuals who apply for youth organizations or public utilities are notified when their criminal history record information is disseminated to a requesting agency.
6. Are those who request information required to pay a fee? If yes, how much?	Entities such as day or family care, foster homes, and certain volunteers pay no fees. Other fees are based on an extensive scale generally ranging from around \$15 to \$46. (Applicants for a dangerous weapons permit which requires a fingerprint-based background check pay \$256.)
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No, unless the record subject supplies the information and requests that it be sent to an applicant agency.
Source	Paul Johnson Manager, Applicant Processing Program California Department of Justice

Colorado

1. Who may have access to your State's criminal history record information?	Anyone
2. What types of criminal history record information is made available?	Everything with the exception of sealed records and most juvenile records. Records are based on reported arrests. If dispositions are forwarded, they will also be on the record.
3. What types of personal identifier information is required to obtain criminal history record information?	Name and date of birth.
4. What optional personal identifier information do you request?	Social security number and fingerprint.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No. Open records state
6. Are those who request information required to pay a fee? If yes, how much?	\$5.50 for electronic name searches; \$10 for mail in name searches; \$13 for fingerprint searches; and \$14 for searches of fingerprint records flagged by statute.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	Yes. Notifications are sent when charges are added to records that are flagged because of licensing for childcare, education, gaming and post board. Notice is sent to the agency that originally requested the background check.
Source	Sue Bailey Manager, Civil Identification Colorado Department of Public Safety

Connecticut

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	The public can obtain conviction-only information. State, federal and municipal justice agencies are provided with convictions and pending prosecutions.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth.
4. What optional personal identifier information do you request?	Address, social security number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	\$25 per non-criminal justice name check.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Margaret Murphy Office Mgr, Bureau of Telecommunications Connecticut Department of Public Safety

Delaware

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Everything on record.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, address, date of birth, social security number, fingerprints, race.
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	Yes. His or her fingerprints must be submitted.
6. Are those who request information required to pay a fee? If yes, how much?	\$25 for a state record check; an additional \$24 for an FBI record check.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Capt. David Deputy Director, State Bureau of Identification Delaware State Police

District of Columbia

1. Who may have access to your State's criminal history record information?	
2. What types of criminal history record information is made available?	
3. What types of personal identifier information is required to obtain criminal history record information?	
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	
6. Are those who request information required to pay a fee? If yes, how much?	
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	
Source	

Florida

<p>1. Who may have access to your State's criminal history record information?</p>	<p>Anyone may request a criminal history record for any reason. Florida provides online computerized criminal history information to criminal justice agencies and other authorized entities per State statute, and also fingerprint background checks per statute.</p>
<p>2. What types of criminal history record information is made available?</p>	<p>Everything on record except for sealed or expunged data.</p>
<p>3. What types of personal identifier information is required to obtain criminal history record information?</p>	<p>Florida law requires any public agency to produce a public record when enough information is provided to identify the record. The State asks for name, date of birth, race and gender as a minimum, but, technically, if the State can identify a record with less data provided, it must provide the record to the requestor. Fingerprints are provided for some statutorily mandated checks.</p>
<p>4. What optional personal identifier information do you request?</p>	<p>Alias, plus any other available identifying numbers such as SID, FBI, alien registration number, military ID. In some cases, the POC firearm program will use height or address to help distinguish between records.</p>
<p>5. Is the record subject notified that someone has requested the information? If yes, how? When?</p>	<p>No.</p>
<p>6. Are those who request information required to pay a fee? If yes, how much?</p>	<p>The public record fee is \$15. The legislature sets the fee for other statutorily mandated non-criminal justice checks. They range from \$5 for a firearm check, to \$8 to \$15 for other checks. The fee is waived for certain non-criminal justice customers such as public defenders.</p>
<p>7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?</p>	<p>No.</p>
<p>Source</p>	<p>Jean Itzen Senior Management Analyst Supervisor Criminal Justice Information Services Florida Department of Law Enforcement</p>

Georgia

<p>1. Who may have access to your State's criminal history record information?</p>	<p>Criminal justice agencies have access to all records for administration of their duties. Anyone can access an individual's complete record WITH his or her consent. Anyone can access information on an individual's felony conviction record WITHOUT his or her consent.</p>
<p>2. What types of criminal history record information is made available?</p>	<p>The complete record for criminal justice purposes. For purposes such as licensing and employment WITH individual consent, the complete record EXCEPT first offender and local record expungements. Felony conviction information is provided WITHOUT consent. For pistol permits, sealed first-offender drug offenses are provided to the probate court.</p>
<p>3. What types of personal identifier information is required to obtain criminal history record information?</p>	<p>Name, gender, race and date of birth are required for name searches. A 10-print search is conducted if a name search fails to produce a match.</p>
<p>4. What optional personal identifier information do you request?</p>	<p>Social security number.</p>
<p>5. Is the record subject notified that someone has requested the information? If yes, how? When?</p>	<p>No</p>
<p>6. Are those who request information required to pay a fee? If yes, how much?</p>	<p>A \$15 fee is charged for fingerprint checks of Georgia-only records in the state repository. Applicants for positions in criminal justice are exempt from the fee. Local agencies can set reasonable fees for name searches. Fees range from \$5 through \$20.</p>
<p>7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?</p>	<p>No</p>
<p>Source</p>	<p>Terry Gibbons Assistant Deputy Director GBI/GCIC</p>

Hawaii

1. Who may have access to your State's criminal history record information?	Anyone can access conviction-only information. Criminal justice/law enforcement agencies and agencies approved by statute can access arrest and conviction information.
2. What types of criminal history record information is made available?	Everything on record if authorized. Conviction-only information for the general public.
3. What types of personal identifier information is required to obtain criminal history record information?	Name.
4. What optional personal identifier information do you request?	Date of birth, social security number, fingerprints and race. Other information such as height, weight, eye color and other descriptive data is also helpful.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	If he or she requests notification.
6. Are those who request information required to pay a fee? If yes, how much?	\$15 for name searches. \$25 for fingerprint searches.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Norma Ueno Hawaii Criminal Justice Data Center

Idaho

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Everything on record for fingerprint-based checks. Convictions and pending prosecutions (arrests less than a year old) for name-based checks.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth, race and gender.
4. What optional personal identifier information do you request?	Social security number and fingerprints.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	\$5 for name-based checks (will increase to \$10 on July 1, 2001). \$10 for fingerprint-based state record check.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Robert Taylor Manager, Bureau of Criminal Identification Idaho State Police

Illinois

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Criminal justice agencies and a handful of non-criminal justice agencies have access to everything on record. Non-criminal justice agencies and the public have access to conviction-only information as specified by the Uniform Conviction Information Act (1991).
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth, fingerprints, gender.
4. What optional personal identifier information do you request?	Social security number, FBI and Chicago IR number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	\$12 for name-search conviction information; \$14 for a fingerprint-based search for conviction information.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	Yes. All criminal justice agencies received an updated rap sheet if there is a material change to the record. Non-criminal justice agencies that received conviction-only information would be provided with a revised rap sheet if a new conviction is recorded. Revised rap sheets are automatically generated in the record is changed. They are sent to previous requesting agencies up to 12 months after the date of the original dissemination.
Source	Bev Wehrle Bureau of Identification Illinois State Police

Indiana

1. Who may have access to your State's criminal history record information?	
2. What types of criminal history record information is made available?	
3. What types of personal identifier information is required to obtain criminal history record information?	
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	
6. Are those who request information required to pay a fee? If yes, how much?	
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	
Source	

Iowa

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Everything.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth, race.
4. What optional personal identifier information do you request?	Social security number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	Not required by law, but evaluation must be conducted in the health care industry, and subject must respond to record if one exists.
6. Are those who request information required to pay a fee? If yes, how much?	\$5 for volunteers; \$10 for Internet access (health care only); \$13 mail-back service; \$15 for fax-back service.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Timothy McDonald Asst Director, Division of Criminal Investigation Iowa Department of Public Safety

Kansas

1. Who may have access to your State's criminal history record information?	Everyone.
2. What types of criminal history record information is made available?	Criminal justice agencies can access everything on record. Non-criminal justice agencies designated by statute can access more limited information. The public can access conviction information only.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth.
4. What optional personal identifier information do you request?	Address, social security number, fingerprints, race.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	\$3.75 for a non-criminal justice batch transfer; \$10 for a name-based state search; and \$17 for a fingerprint-based state search.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Dave Sim Special Agent in Charge Kansas Bureau of Investigation

Kentucky

1. Who may have access to your State's criminal history record information?	Non-criminal justice entities designated or authorized by statute.
2. What types of criminal history record information is made available?	Convictions and information on specified offenses designated by statute.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, address, date of birth, social security number, fingerprints.
4. What optional personal identifier information do you request?	Race.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	Yes. Permission must be obtained from the record subject before information is released.
6. Are those who request information required to pay a fee? If yes, how much?	\$10
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No
Source	Lt. John R. Moberly Records Commander Kentucky State Police

Louisiana

1. Who may have access to your State's criminal history record information?	
2. What types of criminal history record information is made available?	
3. What types of personal identifier information is required to obtain criminal history record information?	
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	
6. Are those who request information required to pay a fee? If yes, how much?	
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	
Source	

Maine

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Criminal justice agencies can access all data. A record subject is provided with all data in his or her record after submitting a written form and a single fingerprint. Non-criminal justice agencies receive conviction-only data upon written request.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, address, date of birth. Fingerprints in specified instances.
4. What optional personal identifier information do you request?	None.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	\$8
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	Yes, by letter.
Source	Ruth Lunn State Bureau of Identification Maine State Police

Maryland

1. Who may have access to your State's criminal history record information?	
2. What types of criminal history record information is made available?	
3. What types of personal identifier information is required to obtain criminal history record information?	
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	
6. Are those who request information required to pay a fee? If yes, how much?	
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	
Source	

Massachusetts

1. Who may have access to your State's criminal history record information?	Non-criminal justice entities designated or authorized by statute.
2. What types of criminal history record information is made available?	Criminal justice agencies are provided with the entire record. Non-criminal justice entities generally receive information on convictions and pending prosecutions, although some entities — such as nursing homes — receive the entire record per statute.
3. What types of personal identifier information is required to obtain criminal history record information?	Name and date of birth.
4. What optional personal identifier information do you request?	Social security number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	For a non-criminal justice inquiry, the record subject must sign an acknowledgement before the record check will be conducted.
6. Are those who request information required to pay a fee? If yes, how much?	\$10.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Barry LaCroix Acting Executive Director Massachusetts Criminal History Board

Michigan

1. Who may have access to your State's criminal history record information?	Anyone may access conviction-only information. Criminal justice agencies may access both conviction and nonconviction information.
2. What types of criminal history record information is made available?	See answer to question one.
3. What types of personal identifier information is required to obtain criminal history record information?	Non-criminal justice agencies wishing to access criminal history record information must provide a name, date of birth, race and sex. Criminal justice agencies may access an individual's entire criminal record by supplying the same information. A non-criminal justice entity can access non-conviction data only by statute and only if fingerprints are required by the statute.
4. What optional personal identifier information do you request?	Social security number, state driver's license number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	Non-criminal justice agencies pay a \$5 fee for a name search. The fee is waived if the agency verifies its non-profit status by providing a federal 501C3 form. Fingerprint searches are \$15 except those conducted for criminal justice employment.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No. The search results are provided on a form which states, "The record is only valid on the date of the search. Subsequent use of the record is not recommended.
Source	Joyce Woodward Identification Section Manager Michigan State Police

Minnesota

<p>1. Who may have access to your State's criminal history record information?</p>	<p>Anyone can access that portion of the computerized criminal history data deemed public (convictions where less than 15 years have elapsed from discharge of sentence. Access is provided to non-criminal justice entities either through a specific authorizing law or by submitting a consent form signed by the record subject.</p>
<p>2. What types of criminal history record information is made available?</p>	<p>Everything on record (except sealed data) is released to criminal justice agencies; conviction-only data (less than 15 years from discharge of sentence) are released to any requestor; convictions and arrests less than one year old are released to non-criminal justice entities conducting background checks by law.</p>
<p>3. What types of personal identifier information is required to obtain criminal history record information?</p>	<p>Name and date of birth.</p>
<p>4. What optional personal identifier information do you request?</p>	<p>If fingerprints are provided during for a background check, they will be used to confirm the identify of a record located during a name/DOB check; however, they are not required.</p>
<p>5. Is the record subject notified that someone has requested the information? If yes, how? When?</p>	<p>No</p>
<p>6. Are those who request information required to pay a fee? If yes, how much?</p>	<p>Non-profit organizations pay \$8 for background checks; all others are \$15.</p>
<p>7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?</p>	<p>Yes. Criminal justice agencies notified by online message. Non-criminal justice agencies are notified by mail.</p>
<p>Source</p>	<p>Karen McDonald Assistant Superintendent Minnesota Bureau of Criminal Apprehension</p>

Mississippi

1. Who may have access to your State's criminal history record information?	
2. What types of criminal history record information is made available?	
3. What types of personal identifier information is required to obtain criminal history record information?	
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	
6. Are those who request information required to pay a fee? If yes, how much?	
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	
Source	

Missouri

1. How much does your state charge to conduct intrastate name-only volunteer background checks?	
2. How much does your state charge to conduct intrastate fingerprint-based volunteer background checks?	
3. How much does your state charge to conduct national volunteer background checks?	
4. If the volunteer background check fee is less than the actual cost to process the checks, does your state have a procedure to cover the difference?	
5. Does your state have policies/procedures to finance volunteer background checks to alleviate the burden on the volunteer or volunteer organization?	
6. Does your state have a mechanism that permits one background check to be submitted to additional programs/facilities within a specified period of time?	
7. If yes, what is the time period?	
8. If yes, are there procedures to notify programs/facilities if the applicant subsequently offends?	
9. If there is no subsequent notification, are there other procedures to ensure timeliness and accuracy?	

Montana

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Public criminal history information includes arrests without dispositions provided the repository made an attempt to obtain the disposition prior to releasing the record. Confidential criminal record information is disseminated to criminal justice agencies, the record subject by court order, and to those statutorily authorized to receive the information. Confidential information includes photographs, fingerprints, personal identifiers and records of dismissal following deferred imposition of sentences.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth.
4. What optional personal identifier information do you request?	Social security number, fingerprints.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No
6. Are those who request information required to pay a fee? If yes, how much?	Only for non-criminal justice requests. \$5 for name-based checks; \$8 for fingerprint-based checks.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No
Source	Karen Nelson Bureau Chief Criminal Justice Information Services Bureau Montana Department of Justice

Nebraska

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Convictions and pending prosecutions.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth.
4. What optional personal identifier information do you request?	Address, social security number, fingerprints, race.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	\$10 for a fingerprint-based check on Nebraska records.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Lt. David Dishong Investigative Services Division Nebraska State Patrol

Nevada

1. Who may have access to your State's criminal history record information?	
2. What types of criminal history record information is made available?	
3. What types of personal identifier information is required to obtain criminal history record information?	
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	
6. Are those who request information required to pay a fee? If yes, how much?	
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	
Source	

New Hampshire

1. Who may have access to your State's criminal history record information?	Criminal justice WITHOUT record holder's permission and anyone WITH the record holder's permission.
2. What types of criminal history record information is made available?	Everything on record.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, address, date of birth and state driver's license number.
4. What optional personal identifier information do you request?	Social security number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	By record holder's permission. Record holder's permission prior to record check.
6. Are those who request information required to pay a fee? If yes, how much?	\$10 fee, waived for non-profit volunteers working with children, the elderly or the disabled.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Commander Jeffrey R. Kellett Criminal Records Unit New Hampshire State Police

New Jersey

1. Who may have access to your State's criminal history record information?	Authorized criminal justice agencies; persons and entities authorized under New Jersey Administrative Code.
2. What types of criminal history record information is made available?	Convictions and pending prosecutions.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth, fingerprints. Criminal history record information is available by either a name-based or fingerprint-based search.
4. What optional personal identifier information do you request?	Social security number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	Yes. The record subject must sign the fingerprint card or the name-check form. Only private detectives and attorneys licensed by New Jersey are excluded from the signature requirement.
6. Are those who request information required to pay a fee? If yes, how much?	\$15 for a name check; \$18 for a fingerprint check on volunteers; \$25 for other fingerprint checks.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Lt. Louis J. Krofka Records and Identification Section New Jersey State Police

New Mexico

<p>1. Who may have access to your State's criminal history record information?</p>	<p>Law enforcement and criminal justice agencies have access to the criminal history system. Government agencies with statutory authority can receive information but do not have access to the system. Individuals or their authorized agents can receive information but do not have access. Conviction information is considered public information. Requests for it are dealt with on a case-by-case basis.</p>
<p>2. What types of criminal history record information is made available?</p>	<p>Everything on record if fingerprint supported.</p>
<p>3. What types of personal identifier information is required to obtain criminal history record information?</p>	<p>Name, address, date of birth.</p>
<p>4. What optional personal identifier information do you request?</p>	<p>Social security number.</p>
<p>5. Is the record subject notified that someone has requested the information? If yes, how? When?</p>	<p>No.</p>
<p>6. Are those who request information required to pay a fee? If yes, how much?</p>	<p>\$7 per background check.</p>
<p>7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?</p>	<p>No.</p>
<p>Source</p>	<p>Paul V. Herrera Director, Law Enforcement Records Bureau New Mexico Department of Public Safety</p>

New York

1. Who may have access to your State's criminal history record information?	Criminal justice agencies for criminal justice purposes. Non-criminal justice entities designated or authorized by statute. Individuals for personal record review only.
2. What types of criminal history record information is made available?	Information is made available based upon the purpose of the inquiry and the types of information authorized for release by statute.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth, fingerprints and gender.
4. What optional personal identifier information do you request?	Social security number and race.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No, although the record subject would know that a request is being made for background information because he or she would have to supply fingerprints for such a request.
6. Are those who request information required to pay a fee? If yes, how much?	\$24 for an FBI check; \$50 for a state check.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Clyde DeWeese Deputy Commissioner Office of Systems and Operations Division of Criminal Justice Services State of New York

North Carolina

1. Who may have access to your State's criminal history record information?	Non-criminal justice entities designated or authorized by statute.
2. What types of criminal history record information is made available?	Everything on record.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth, social security number, fingerprints, race, gender.
4. What optional personal identifier information do you request?	None.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	\$10 for a name-based background check; \$14 for a fingerprint-based search.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	Yes. A letter with a copy of the new record is sent.
Source	Ms. Dalila Loran-Parker Acting Section Supervisor Identification Section North Carolina Bureau of Investigation

North Dakota

1. Who may have access to your State's criminal history record information?	Criminal justice agencies have access to all information; non-criminal justice requestors have limited access.
2. What types of criminal history record information is made available?	Non-criminal justice requestors receive information on convictions or on reportable events (arrests) less than one year old.
3. What types of personal identifier information is required to obtain criminal history record information?	Required personal identifier information includes name and at least two of the following: fingerprints, state identification number (SID), social security number, date of birth, or a specific reportable event identified by date and by either agency or court.
4. What optional personal identifier information do you request?	See answer to number 3.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	In non-criminal justice record checks, if the request is not accompanied by an authorization card signed by the record subject, the bureau mails a notice to the record subject at his or her last known address after the record has been released.
6. Are those who request information required to pay a fee? If yes, how much?	The fee for record checks is \$20. The fee is waived for any criminal justice agency or court. It is reduced to \$3 for each record check for a nonprofit organization that is organized and operated in the state exclusively for charitable purposes for the exclusive benefit of minors.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Robert Helton Director, Information Services Division North Dakota Bureau of Criminal Investigation

Ohio

1. Who may have access to your State's criminal history record information?	Non-criminal justice agencies authorized by statute or that sign a release-of-information waiver.
2. What types of criminal history record information is made available?	Everything on record.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, address, race.
4. What optional personal identifier information do you request?	Date of birth, social security number, fingerprints.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	Yes, if an applicant authorizes the release of information to a requesting agency. The individual is notified after the information is released.
6. Are those who request information required to pay a fee? If yes, how much?	\$15.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Michael Powers Deputy Director, Identification Division Ohio Bureau of Criminal Identification and Investigation

Oklahoma

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Everything.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth (or approximate age), race and gender. Social security numbers are not required but are used as filters when available.
4. What optional personal identifier information do you request?	See Number 3.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No, but a dissemination log is available for viewing upon request.
6. Are those who request information required to pay a fee? If yes, how much?	\$15 for a state record name-based search; \$19 for a fingerprint-based state record check; \$41 for a national fingerprint-based check. Exemptions are provided for the media and for other statutorily defined bodies such as educational or legislative bodies conducting research. Also, the record subject can obtain his or her own record free of charge to determine its accuracy.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No. However, during an ongoing upgrade of Oklahoma's criminal history record system, the state will flag all applicant records for new arrest information received on the applicants, and will provide manual or electronic notification.
Source	Rusty Featherstone Division Director, Information Service Division Oklahoma State Bureau of Investigation

Oregon

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Convictions and pending prosecutions.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, address, date of birth.
4. What optional personal identifier information do you request?	Social security number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	Yes, by letter along with a copy of their record before the record is released. The record subject has 14 days to challenge the accuracy of his or her record.
6. Are those who request information required to pay a fee? If yes, how much?	\$15.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Kathy Cea Identification Services Section Oregon State Police

Pennsylvania

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Criminal justice agencies have access to all record information. Non-criminal justice agencies are provide with information on convictions and on arrests less than three years old that lack dispositions.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth, social security number.
4. What optional personal identifier information do you request?	Race, maiden name, alias, gender.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	Non-criminal justice requestors pay a \$10-per-request fee.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	Yes.
Source	John K. Thierwechter Pennsylvania State Police

Puerto Rico

1. Who may have access to your State's criminal history record information?	Criminal justice only.
2. What types of criminal history record information is made available?	Everything on record.
3. What types of personal identifier information is required to obtain criminal history record information?	Name.
4. What optional personal identifier information do you request?	Social security number, fingerprints, race, CJIS ID number, driver's license number, alias, complaint number, court case number, FBI number, inmate number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	No.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Alfonso Golderos CJIS Executive Director Puerto Rico Department of Justice

Rhode Island

1. Who may have access to your State's criminal history record information?	Criminal justice personnel, non-criminal justice entities authorized by statute and individuals who authorize background checks of their records.
2. What types of criminal history record information is made available?	Everything on record.
3. What types of personal identifier information is required to obtain criminal history record information?	
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	\$5
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Vincent McAteer Chief, Bureau of Criminal Identification Rhode Island Attorney General's Office

South Carolina

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Access is provided to conviction and non-conviction records except juvenile records and those that are sealed.
3. What types of personal identifier information is required to obtain criminal history record information?	Name and date of birth.
4. What optional personal identifier information do you request?	Social security number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	Regular fee is \$25, reduced to \$8 for non-profit agencies.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Maj. Mark Huguley Assistant Director South Carolina Law Enforcement Division

South Dakota

1. Who may have access to your State's criminal history record information?	Access is provided to anyone who signs an authorization and release waiver, submits fingerprint identification (applicant card) and pays \$15.
2. What types of criminal history record information is made available?	Everything but sealed records.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, address, date of birth, fingerprints.
4. What optional personal identifier information do you request?	Social security number, gender.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	\$15 for non-criminal justice requests.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Judi Schneider Supervisor, Identification Section Division of Criminal Investigation Office of the South Dakota Attorney General

Tennessee

1. Who may have access to your State's criminal history record information?	Criminal justice agencies, non-criminal justice agencies pursuant to specific state statute, and record subject to determine information accuracy.
2. What types of criminal history record information is made available?	Everything on record.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, race and date of birth are required for name-based checks on the law enforcement network. Name race, date of birth and fingerprints are required for record subjects wishing to determine information accuracy.
4. What optional personal identifier information do you request?	Social security number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	Non-justice entities are not charged for name-based checks on the law enforcement network. Individuals wishing to obtain their personal records for accuracy checks are charged \$18 for the state record.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	David Bolme Information Systems Director Tennessee Bureau of Investigation

Texas

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Anyone can access conviction-only information. Expanded information is provided on crimes specified by statute. Criminal justice agencies and the record subject are provided with everything on record.
3. What types of personal identifier information is required to obtain criminal history record information?	A complete criminal history record search requires name, date of birth, fingerprints, race and gender. A repository search for convictions requires name, date of birth, sex and race. A conviction-only search on the Web site requires only a name.
4. What optional personal identifier information do you request?	Social security number.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	\$1 for an electronic search (tape); \$3.15 for a Web site search; \$10 for a conviction name search; \$15 for a full criminal history record search using fingerprints.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Louis Beaty Texas Department of Public Safety

Utah

1. Who may have access to your State's criminal history record information?	Non-criminal justice entities designated or authorized by statute.
2. What types of criminal history record information is made available?	Specified offenses designated by statute.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth OR social security number.
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	Yes. Requestor must obtain a signed waiver prior to the request.
6. Are those who request information required to pay a fee? If yes, how much?	\$10 for name and date-of-birth check; \$15 for fingerprint search.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No
Source	Suzee Briscoe Utah Department of Public Services

Vermont

1. Who may have access to your State's criminal history record information?	Criminal justice agencies and non-criminal justice entities designated or authorized by statute.
2. What types of criminal history record information is made available?	Convictions, pending prosecutions (arrests less than one year old), and specified offenses designated by statute. Release of information is determined by statute and on who is requesting the data.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth.
4. What optional personal identifier information do you request?	Social security number, place of birth, fingerprints (required for national checks of school workers and adoptive parents).
5. Is the record subject notified that someone has requested the information? If yes, how? When?	Yes. A release form is required for non-criminal justice access.
6. Are those who request information required to pay a fee? If yes, how much?	\$10 fee is required for a name/date of birth check. There is no charge if the background check is required by law.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Max Schlueter Director, Crime Information Center Vermont Department of Public Safety

Virgin Islands

1. Who may have access to your State's criminal history record information?	
2. What types of criminal history record information is made available?	
3. What types of personal identifier information is required to obtain criminal history record information?	
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	
6. Are those who request information required to pay a fee? If yes, how much?	
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	
Source	

Virginia

1. Who may have access to your State's criminal history record information?	
2. What types of criminal history record information is made available?	
3. What types of personal identifier information is required to obtain criminal history record information?	
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	
6. Are those who request information required to pay a fee? If yes, how much?	
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	
Source	

Washington

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Everything on record for criminal justice agencies; convictions and pending prosecutions; specified offenses designated by statute.
3. What types of personal identifier information is required to obtain criminal history record information?	Name and date of birth are mandatory. Positive verification or non-verification of criminal history can be effected only upon receipt of fingerprints. Specific state statutes mandate fingerprint-based background checks for licensing and employment purposes.
4. What optional personal identifier information do you request?	Address, social security number, fingerprints (see above), race.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	A \$10 fee is charged for a name and date-of-birth search. A \$25 fee is charged for a statewide fingerprint search. No fee is charged for non-profit businesses or organizations licensed in the state of Washington that request information under RCW 43.43.830-845.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Debbie Anderson Identification & Criminal History Section Washington State Patrol

West Virginia

1. Who may have access to your State's criminal history record information?	
2. What types of criminal history record information is made available?	
3. What types of personal identifier information is required to obtain criminal history record information?	
4. What optional personal identifier information do you request?	
5. Is the record subject notified that someone has requested the information? If yes, how? When?	
6. Are those who request information required to pay a fee? If yes, how much?	
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	
Source	

Wisconsin

1. Who may have access to your State's criminal history record information?	Anyone.
2. What types of criminal history record information is made available?	Everything on record except juvenile records.
3. What types of personal identifier information is required to obtain criminal history record information?	Name, date of birth, gender.
4. What optional personal identifier information do you request?	Social security number, race.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	No.
6. Are those who request information required to pay a fee? If yes, how much?	\$2 to \$13.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	No.
Source	Gerry Coleman Technical Systems Manager Crime Information Bureau Wisconsin Department of Justice

Wyoming

1. Who may have access to your State's criminal history record information?	Anyone can access information upon submission of a set of fingerprints and a signed and notarized waiver from the individual being checked.
2. What types of criminal history record information is made available?	Everything on record.
3. What types of personal identifier information is required to obtain criminal history record information?	Fingerprints required for non-criminal justice purposes; name and date of birth of social security number for criminal justice checks.
4. What optional personal identifier information do you request?	See number 3.
5. Is the record subject notified that someone has requested the information? If yes, how? When?	Record subject must authorize non-criminal justice record check through waiver form; no consent required for criminal justice check.
6. Are those who request information required to pay a fee? If yes, how much?	\$15 fee for non-criminal justice checks.
7. Are those who receive criminal history record information notified when there is a change in the record status, i.e. expungement, pardon, etc? If yes, describe the notification method?	A dissemination log exists for this purpose, but it has not proved practical to make subsequent notifications.
Source	James Wilson CJIS Deputy Director Wyoming Division of Criminal Investigation