

Registration Instructions

Justice, E-Government & the Internet

June 26-28, 2000 • Hyatt Regency Dallas at Reunion

www.search.org/conferences/justice.asp

How to Register

There are three ways to register:

1. Online at www.search.org/conferences/justice.asp, using a credit card or purchase order.
2. Fax a completed registration form to SEARCH at (916) 392-1223, using a credit card or purchase order. (You must include a copy of the purchase order and the purchase order number.)
3. Mail a completed registration form to SEARCH, 7311 Greenhaven Drive, Suite 145, Sacramento, CA 95831, with check, purchase order or credit card information.

Team Registration Instructions

Registrations of four or more individuals will qualify for a \$100 discount on each registration. To qualify, teams must:

1. Choose a team leader.
2. The team leader must:
 - a. Complete a conference registration form, and indicate team leader status by checking the appropriate box; and
 - b. Include a registration fee payment (\$350 before June 1; \$450 after).
3. The team leader will receive a team code from SEARCH that establishes the team identity. Please give this code to the three or more individuals who will comprise the rest of your team. (Please note: if three additional individuals do not register on your team and pay for the conference, you will be responsible for the balance of the regular registration fee.)
4. Each of the three (or more) additional team members must:
 - a. Complete a registration form;
 - b. Include the team code in the appropriate space on their registration form; and

Registration Fees

Postmarked on or before June 1, 2000:

\$450 per person or \$350 per team member

Postmarked after June 1, 2000:

\$550 per person or \$450 per team member

*Take advantage of Team Registration for the Conference!
Register four or more and receive \$100 discount on each registration.*

c. Include their registration payment.

5. There is no limit to the number of individuals on your team. Additional team members need only submit a registration form and payment to SEARCH and indicate the team code to qualify for the special rate.

to include the team code on each registration.

Hotel

The conference will be held at the Hyatt Regency Dallas at Reunion, 300 Reunion Boulevard, Dallas, TX 75207. Room rates are \$89 single and \$114 double. Cutoff date is May 23, 2000.

Frequently Asked Questions

Must all registrants on my team come from a single agency?

No. Team registration is specifically designed to encourage multi-agency participation and group discounts. We encourage registrants to invite representatives from other justice agencies to join the team.

Can I fax team registrations?

If registrations are paid by credit card or purchase order, then yes, you may fax the registration. Registration fees paid by check, however, must be mailed to SEARCH.

Can I pay for all four registrations with a single check, credit card or purchase order?

Of course! But a separate registration form must be completed for each team member.

Is there a limit to how many members may be added to a team?

No. Once you have established your team status, you may add as many members as you like. Please remember

Please mention "SEARCH Conference" when making reservations to receive the special rate. Reservations may be made by calling the Hyatt at (800) 233-1234 or (214) 651-1234.

Cancellation Policy

Cancellations received up to 10 working days before the conference are fully refundable. If you are unable to attend, please feel free to send a substitute in your place; just call SEARCH and make the appropriate registration changes.

Tax-deductible

An income tax deduction may be allowed for educational expenses undertaken to maintain or improve professional skills. This includes registration, travel, meals and lodging. For additional information, see Treasury Regulation 1.162.5.

Questions?

Contact SEARCH at (916) 392-2550 or email Debi Garza, SEARCH Controller, at debi@search.org.

Registration Form

Justice, E-Government & the Internet

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www.search.org/conferences/justice.asp

1. Personal Information

Note: Your name, title and agency will appear on your name badge. Use a separate form for each attendee. Photocopies are acceptable.

Prefix: Mr. Ms. Other _____

Name _____

Title _____

Department _____

Section _____

Agency _____

Address _____

City _____

State _____ ZIP _____ Country _____

Telephone () _____ Ext. _____

Fax () _____

Email address _____

Company/Agency _____

Web site address _____

2. Registration Fee

Individual Registration
(\$450 postmarked by June 1; \$550 after June 1)

Team Leader Registration
(\$350 postmarked by June 1; \$450 after June 1)
You will receive a team ID code via email from SEARCH to give to the other members of your team. Please note: three additional registrations must be received or you will be responsible for the balance of the regular registration fee.)

Team Member Registration
Team ID code number _____
(\$350 postmarked by June 1; \$450 after June 1)

3. Payment Information

Check or purchase order payable to SEARCH enclosed.

Check or purchase order number _____

Charge to:
 MasterCard Visa AmEx Discover

Card number

Expiration date _____

Name on card _____

Cardholder's billing address _____
including city, state, zip

Signature _____

4. Track Choices

The concurrent breakout sessions for the conference are designed for four types of attendees: **Policymakers** (justice agency executives, court, legislative and other agency leaders); **Managers** (those responsible for directing the operational aspects of Internet/WWW projects); **Web Developers**; and **System Administrators**.

Please indicate which of the following tracks you are interested in attending. This will enable us to estimate the attendance at each panel. You will be free to attend any panel regardless of which track you have indicated below.

I am interested in the following track: (please select only one)

Policymaker Web Developer
 Manager System Administrator

Return completed registration form and payment to:



SEARCH, 7311 Greenhaven Drive, Suite 145,
Sacramento, CA 95831



Fax (916) 392-1223
credit card and purchase orders only



Register online at
www.search.org/conferences/justice.asp
credit card and purchase orders only

Incomplete registration forms or registrations without a check, purchase order, or credit card information will not be accepted. Registrations are not accepted by phone. If you have any questions, call SEARCH at (916) 392-2550.